



Application for the St. James Christmas Fair 2022

When: Saturday, November 12, 2022(10 AM – 3 PM)

Where: St. James School
50 Harvey Place
Stratford, CT 06615

Registration: \$45.00 per space in upstairs gym, 6' x 2' table, 2 chairs
\$40.00 per space in downstairs cafeteria, 8' x 2' table, 2 chairs

There is a 2-table limit. Tables are assigned on a first come, **first served basis**. We reserve the right to limit certain types of vendors. All special requests (wall space, outlet, etc.) must be indicated in the "Special considerations" section below and will be granted based on availability. Your cashed check is your confirmation unless an email address has been provided. The following are not permitted: sale of food items, open flames, extra racks/tables that extend beyond your allotted space or encroach on the space of other vendors. ***Please note our cancellation policy: if you must cancel for any reason, please notify me as soon as possible. If I can fill your space the school will issue you a refund of the original amount less a \$5 administrative fee. In the event the space cannot be filled no refund will be issued.***

Set-up: Set-up is Saturday morning starting at 8:00 AM. Coffee and light breakfast provided.

Drop-off: If you are a lower level vendor, we encourage you to park to unload on the Main St. side of the building and enter through the two doors on either side of the building. It is much closer for you than the cemetery side of the building.

Wrap up: End time is 3:00 p.m. *Vendors are strongly discouraged from packing up before the end of the fair.*

For further information please call or text chairperson, Heidi Prenty, 203-615-1187, or email us at stjamesvendors@sjsct.org.

Please return by November 1, 2022 to:

Mail to: Christmas Fair
St. James School
50 Harvey Place
Stratford, CT 06615

Make checks payable to **ST. JAMES SCHOOL**

Please reserve _____ 6' X 2' table space(s) in the upstairs gym at \$45.00 per space.

Please reserve _____ 8' X 2' table space(s) in the downstairs cafeteria for \$40.00 per space.

Name/Business Name*: _____

Address: _____

_____ Zip: _____ Phone*: _____

Email: _____

Items for sale*: _____

Special considerations (wall space, outlets, etc.): _____

**Required*